



# CAMP COUNSELOR

## TRAVELING DAY CAMP EMPHASIS

Job Description | Seasonal Employment

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### General Responsibilities:

To support Montlure's mission by creating and living in a Christian community with campers and staff. To provide care for campers through the behavior of a Christian role model by creating an environment that accepts them for who they are, and care for them spiritually, mentally and physically. Counselors with a TDC emphasis will primarily be at a day camp setting, responsible for 1-12 campers in an assigned group. This position is primarily new summer staff as well as those called to work directly with younger children. All Counselors will assist in directing, supervising, and mentoring volunteer counselors.

**Reports to:** Montlure Camp Director, Traveling Day Camp Program Director, and/or Program Lead(s). Accountable to the council of the Montlure Camp.

### Responsibilities:

1. Welcome all campers each day of the week and create a Christian community to live in that is welcoming, open, and creates lasting relationships
2. Work alongside all other staff living in Christian Community that creates lasting relationships
3. Supervise and care for all campers at all times on duty
4. Lead small group Bible study along with other staff/volunteer that feeds campers spiritually and at their appropriate age level (with training)
5. Lead games and activities when assigned, and on the "fly" (with training)
6. Assist in directing, oversight, and mentoring of summer volunteer counselors
7. Provide an environment at all times for campers to ask questions and grow deeper in their faith
8. Help regulate and redirect challenging camper behaviors with love and consistency
9. Use first aid when needed, and handle emergency situations quickly and calmly
10. Follow all Montlure policies and procedures and ACA standards (with training)
11. Attend Staff-Training prior to camp (mandatory)

### Qualifications:

1. Have a relationship with Jesus Christ and a passion to share God's love in all that you do
2. Possess the strength, endurance, and patience to maintain oversight of campers in an extremely fast paced Day Camp, by working and being on alert for long hours
3. Ability to stay focused and work non-traditional hours to make certain the job is well done
4. Be physically able to maintain energy through rigorous games and activities, and ability to work and live in a camp environment, often on the floor of churches
5. Possess the visual and auditory skills to identify and respond to environmental and other hazards related to camp activities
6. Have some experience working with children/youth
7. Have high energy, loving kindness, positivity, and patience with campers at all times
8. Have a positive attitude and be a team player with other staff and volunteers, always
9. Ability to multitask, lead Bible studies, activities, and games
10. Ability to create a welcoming and open environment
11. Flexibility and adaptability to a fluid program that can change for various community needs
12. Completion of minimum training requirements, submission of health history and criminal background check, and hold First Aid/CPR certification prior to first day of camp
13. Must be at least 18 years old (*some* exceptions made for 17 years old/high school graduates)

**Pay Rate and Benefits:**

We strive to offer equitable and competitive salaries for employees while also recognizing working at camp is a non-traditional employment opportunity.

1. Camp Counselors are paid \$200 upon completion of Staff Training
2. Each completed week of camp will be paid at a rate of \$350-\$375, depending on experience
3. All meals are provided for the duration of employment (time off not included)
4. All housing provided for duration of employment (time off included, if desired)

**Living Arrangements:**

1. During Staff Training, all staff will stay at the camp property in Greer
2. Traveling Day Camp Counselors will stay at the host site church for the week
3. Weekend housing will be provided at the Overnight Camp location, at a local church, or in Greer

**Transportation:**

1. Staff are required to make their own travel arrangements to staff training at the beginning of the camp season. Staff are responsible for their return trip home. We will work with staff on carpool arrangements if available.
2. Day Camp Staff will travel to the host site on Sundays in the camp van; Staff will return to overnight camp on Friday evenings in the camp van.
  - a. If additional vehicles are required for Day Camp, carpooling may be an option and Montlure may designate one additional vehicle to provide gas for.

**Time off expectations:**

1. TDC staff are off once clean up is completed at host site on Friday afternoons. TDC Staff have two nights off and are permitted to leave site on time off, or they can choose to stay. (Travel time is arranged and determined for weekend housing by TDC Director).
2. Typical weekly start time for TDC staff is approximately 12pm on Sunday afternoons, giving enough time to travel to new location and begin work/prep for the next camp week.
3. TDC staff evenings are scheduled, and will consist of planning, preparation, and other camp related activities. Once camp next day prep is done and staff schedule is complete, most nights are off. Most evenings are complete around 8pm. (Staff are not permitted to leave host site unless approved by TDC Director)

**We expect all staff to adhere to quiet hours and lights out.** *It is part of the job to be well-rested for the next day of camp in order to properly care for campers and ensure the overall safety and success of our program. Keeping late hours will *not* be tolerated.*

Notes on what is *not* considered time off:

1. Meal Time. All meals will be eaten together either as a staff, or lunch with campers.
2. After program time is over (Either 3pm or 5pm depending on site). There will be multiple tasks and clean up to complete before staff are on "break." After the scheduled break, all staff will reassemble to debrief, eat dinner, and either work on other camp related tasks or have worship together.
3. Morning Staff Devotion time. We expect all staff to be ready for the day prior to morning staff meeting and subsequent devotion time. Devotion time is *not* time to get ready for the day.